



# SILVER OAK INTERNATIONAL SCHOOL

Run by Silver Oak Foundation, Umred, Nagpur (Reg.No. MAH/552/011)

Address : Seo (Bhapsi), Tama Road, Umred,  
Dist. Nagpur (MS) 441 203. Mob. 7507225522

Ref. No. / SOIS : 474

Date : 28 / 03 / 2022

प्रति,  
DEO,  
Nagpur

अर्जदार - सिल्वर ओक इंटरनेशनल स्कूल उमरेड  
विषय - Copy of the DEO certificate submitted by  
the school for Affiliation graduation /  
extension of affiliation or self certifica  
by school मिळव्यावावत.

महोदय,

भावितय पूर्वक आपणास अर्ज सादर  
करण्यात येते की, CBSE Affiliation renewal  
करण्याकरीता आम्हाला DEO प्रमाणपत्राची -  
आवश्यकता आहे. त्यामुळे आपण ते लवकरात  
लवकर आपण आम्हाला द्यावे अशी नम्र  
विनंती. CBSE submission ची last date  
31.03.2022 असल्यामुळे 30/03/2022 पर्यंत  
ते आम्हाला देण्यात यावी.

*Susheli Chaudha*  
आपला विश्वासु

Principal

Silver Oak International School  
Bhapsi (Seo), Umred

प्राप्त झाले.  
28/3/22  
शिक्षण विभाग (आय.)  
जि.प. नागपूर.



GOVERNMENT OF MAHARASHTRA

No.NOC-4017/C.R.No.139/SM-3  
School Education and Sports Deptt.  
Madam Cama Road,Hutatma Rajguru  
Chowk, Mantralaya,  
Mumbai- 400 032.  
Date:-21<sup>st</sup> July, 2018.

To,  
The Secretary,  
Central Board of Secondary Education,  
Siksha Kendra 2, Community Centre,  
Preet Vihar, Vikas Marg,  
New Delhi 110301.

**Sub:- No Objection Certificate for affiliation of Central Board of Secondary Education  
"Silver Oak International School, Seo (Bhapsi), Tarna Road,  
Tal.Umred, Dist.Nagpur " run by " The Silver Oak Foundation,  
Nagpur"**

- Ref:-**
- 1) Government Resolution, School Education & Sports Department, No. NOC. 2009/ (663/09)/SE-1, Dated 20/6/2012.
  - 2) Government Resolution, School Education and Sports Department, No.SFS-1017/C.R.No.13/SM-2, Dated-01/02/2017.
  - 3) Government Resolution, School Education and Sports Department, No.SFS-1016/C.R.No.69/SM-2, Dated-17/06/2016.
  - 4) Government Letter, School Education and Sports Department, No.NOC-4017/C.R.No.139/SM-3, Dated-03/07/2017.
  - 5) Government Corrigendum Letter, School Education and Sports Department, No.SFS-1018/C.R.No.936/SM-2, Dated-09/07/2018.
  - 6) Letter dated 10/07/2018 from the Principal, " Silver Oak International School, Seo (Bhapsi), Tarna Road, Tal.Umred, Dist.Nagpur "

Sir,

I am directed to forward herewith the application along with enclosures in original received from "**Silver Oak International School, Seo (Bhapsi), Tarna Road, Tal.Umred, Dist.Nagpur " run by " The Silver Oak Foundation, Nagpur"** and to state that the State Government has No Objection for C.B.S.E. affiliation to the school for **Std.I to Std.X** subject to fulfillment of different conditions laid down in the Government Resolution, School Education and Sports Department, No. NOC. 2009/(663/09)/SE-1, dated 20/6/2012 as well as following conditions:-

1. Like all other schools in the State, Section 18 & 19 of the Right of Children to Free and Compulsory Education Act, 2009 and its Schedule as well as Rules, Orders, Notifications and Circulars etc. issued by the State Government from time to time under this Act shall be applicable to the said school.
2. Institution shall abide by the provision of Section 12(1)(C) of RTE Act, 2009 and Maharashtra RTE Rules 2011.
3. RTE Act, 2009 provides for Inclusive Education thus children with special needs (CWSN) called "Divyang" shall be part of every class in the school. However, "Divyang" children need special policy pronouncements. The State of Maharashtra is framing and issuing various policies in this respect. Government recently issued Resolution No. Mise 2015 / (119-A)/ SD-6 Dated 8<sup>th</sup> January,2016 in this regard, this Government Resolution is abiding. All directives, decisions and policies shall be abided by all schools of all boards including international boards.

4. State's all Educational Acts, Rules, Orders and Policies made time to time shall be applicable to the said school.
5. Curriculum of the State Board or respective Board shall be compulsory for I to VIII Standard.
6. Marathi language subject shall be taught from I to VIII standard.
7. Staff salaries shall not be paid lesser than the Schedule 'C' of Maharashtra Employees of Private Schools (Conditions of Service) Regulation Act, 1981.
8. The management shall follow the traffic and safety guidelines indicated by the Police, Fire Services and Transport Department from time to time. The instructions issued by Circular No. 21748/DI/97 dated 16/2/1998 and No. PRE-2008/506/11/Prashi-1 dated 14/7/2011 & other orders of transport department for safe transportation of school children should be scrupulously followed. The management shall provide fire protection arrangement as prescribed in the National Building Code of India, Part-IV Fire 1997 and there are amendments made from time to time.
9. The school shall conduct 3 tests annually for all children upto Standard VIII and provide information about children achievements in SARAL database as per the provisions of Pragat shaikshani Maharashtra Government Resolution dated 22<sup>nd</sup> june 2015.
10. Childwise information as sought in SARAL and every other information as sought in U-DISE shall be provided by the school from time to time as demanded by the State Authorities.
11. Institution shall abide by the policy and Maharashtra Educational Institutions (Regulation of Fees) Act, 2011 made by the State Government regarding Regulation of fees.
12. Indian History especially "History related to Maharashtra" shall be taught in the school. Failing which this No Objection Certificate shall be withdrawn.
13. The Complaint Redressal Committee regarding sexual harassment at school premises should be formed as per government resolution, woman and child department No. मकचौ-२०१३/ प्र.क्र.६३ /मकक, Dated 19.6.2014 and subsequent provisions in Act and Rules
14. The State Government reserves the rights to withdraw the above certificate at any time without giving prior notice and without assigning any reason if any deviation of rules reported in future and the management fails to comply with the instructions of the State Government.

2. You are requested to forward a copy of the affiliation when granted to the above school for office record.

3. This No Objection Certificate is valid till next three years from the date of issue.

**Yours faithfully,**

*S. M. Nanal*  
(S.M.Nanal)

**Deputy Secretary to the Government  
of Maharashtra.**

- 1) The Additional Chief Secretary, School Education & Sports Department, Mantralaya, Mumbai.
- 2) The Commissioner ( Education ), Maharashtra State, Pune.
- 3) The Director (Primary/Secondary & Higher Secondary) Maharashtra State, Pune.
- 4) The Deputy Director of Education, Nagpur.
- 5) The Education Officer (Primary/Secondary), Zilla Parishad, Nagpur.
- 6) Private Secretary to the Hon'ble Minister (School Education)
- 7) The Principal, " Silver Oak International School, Seo (Bhapsi), Tarna Road, Tal.Umred, Dist.Nagpur "
- 8) Select File (SM-3)



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
Central Board of Secondary Education  
संबंधता - Online School Affiliation & Monitoring System R-2.0



As per new Affiliation Bye-Laws

Contact Us

Grant Letter for : SL 00245-1920

Dated:  
02/01/2019

NO . CBSE/AFF/1130807/SL-00245-1920/2019-20

The Manager,  
SILVER OAK INTERNATIONAL SCHOOL  
BHAPSI (SEO), TARNA ROAD, UMRED  
UMRED  
MAHARASHTRA , NAGPUR , 441203  
(M: 07116242430)

Subject : Provisional Affiliation up to Secondary Level-regarding.

Ref : Application No. SL-00245-1920 dated 10.02.2018.

With reference to your application on the subject cited above, I am directed to convey the sanction for Provisional Affiliation as per details given below :

Affiliation No.	1130807
Affiliated for	Secondary School Examination
Category	Fresh Affiliation
Period of provisional affiliation	01.04.2018 to 31.03.2021
Year and Month From which admission can be taken in Class-IX	1 April, 2019
Year and Month in which first batch of Class-X will appear in board examinations	March, 2021
<b>SUBJECTS ALLOWED:</b>	
Languages	NA
Elective Subjects	NA

The facilities reported at the time of last inspection:

S.No.	Detail	Nos	Size
1	Area of school campus	-	2100 sq. mtr.
2	Built up area	-	5500 sq. mtr.
3	Area of play ground	-	1500 sq. mtr.
4	Composite Science Lab	1	29.6 x 19.7 sq. ft.
5	Mathematics Lab	1	29.6 x 19.7 sq. ft.
6	Computer Lab	1	29.6 x 19.7 sq. ft.

This site is Designed and Developed by IT & Project Department

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7	Biology Lab	1	29.6 x 19.7 sq. ft.
8	Chemistry Lab	1	29.6 x 19.7 sq. ft.
9	Physics Lab	1	29.6 x 19.7 sq. ft.
10	Library rooms	1	29.6 x 19.7 sq. ft.
11	Class rooms	10	29.5 x 19.7 sq. ft.
12	Class rooms	-	-
13	Name of society running the school	The Silver Oak Foundation	

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy thereof for reference purpose and also advised to visit CBSE websites / <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
- The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: [www.cbse.nic.in](http://www.cbse.nic.in).
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
a)	1.0 acre	1250	02 in each class	04 each in class XI and XII
b)	1.5 acre	1875	03 in each class	04 each in class XI and XII
c)	2.0 acre	2500	04 in each class	04 each in class XI and XII
d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
- The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
- The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
- The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
- The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The optimum number of students in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
- The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
- The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
- As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
- The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.

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etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.

- 16. Teachers are to be educated to avoid Corporal Punishment i.e. rule no. 44.1 (d & e).
- 17. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the 'Rights of Persons with Disabilities Act 2016'.
- 18. The school shall take care of Health, sanitation and fire safety requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
- 19. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No 666-70 of 1992 Vishaska and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
- 20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. No capitation fee or voluntary donations for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.

- 21. The school should not use the facilities available for commercialization:-
 

(a)	As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
(b)	As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.

- 22. Admission to the school is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
- 23. School will not prepare any student/ start class for any other Board except CBSE from their CBSE affiliated school building/ premises
- 24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
- 25. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
- 26. Each school affiliated/ to be affiliated with the Board shall frame Service Rules for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, Service Contract will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
- 27. Pay and allowances to staff should be revised from time to time to bring it at par with that of State Government. Further, Salary and service conditions of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
  - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
  - (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
- 28. Continuous sponsoring of students at Board examination is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
- 29. School infrastructure and teachers should be made available as per rule no. 13.4 for examinations conducted by the board and evaluation of answer scripts
- 30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
- 31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
- 32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility
- 33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
- 34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board

- of a Health Wellness teacher as per rule 53.5.
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
  37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
  38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
  39. The school is directed to submit an affidavit duly notarized with in 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
  40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
  41. The school shall apply for further Extension of Provisional Affiliation 'Online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
  42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
  43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
  44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
  45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
  46. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
  47. The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the these conditions the school will be liable for action as per rules:-

\*N.A.

Deputy Secretary

End: as stated above.